

## *Senior Programmer – Job Description*

### **Job Description**

Provide programming leadership, expertise, and hands on technical support to clinical projects, across all phases and therapeutic areas as required by the client. Ensure a quality product is delivered and excellent customer care provided at all times.

### **Tasks and Responsibilities**

- Provide SAS programming leadership to internal and external study teams in the reporting of clinical trials data, regulatory submissions, safety updates and publications.
- Develop and review dataset specification documentation, dataset programs and associated reporting programs (tables, figures and listings) while following the clinical study protocol and/or statistical analysis plan.
- Ensure quality control is performed on all programs written and is adequately documented.
- Ensure all programs written follow good programming practise and are audit ready.
- Review and provide input to case report forms, statistical analysis plans and associated table shells.
- Develop expert knowledge of CDISC methodology, specifically SDTM and ADaM models.
- Create tools or processes to improve programming efficiency and quality.
- Work closely with internal or external study team and deliver consistently high quality results to agreed timelines.
- Act as mentor or Line Manager to Programmer(s) within the department as required.
- Promote company and services when attending external courses and conferences.
- May perform role of Technical Lead: develop and maintain internal SAS systems and associated process improvement tasks.
- May perform role of Account Manager: responsibilities include client oversight, management of resource and key client contact.
- May perform role of Training Lead: identify and communicate all relevant programming or ICH GCP training to the programming and statistics team.
- Perform any other reasonable tasks as requested by the Plus-Project management team.

### **Minimum qualifications and experience**

- At least 4 years' experience
- Bachelor's degree or higher
- Excellent oral and written communication skills.
- Excellent analytical skills

**Signatures**

Employee:

Line Manager:

Date:

Date: